

**MINUTES  
TOWN COUNCIL  
July 9, 2007**

Minutes of a meeting of Town Council for the Town of Bridgewater, held in the Council Chambers of Town Hall, 60 Pleasant Street, Bridgewater, Nova Scotia on Monday, July 9, 2007, commencing at 6:00 p.m. with Chairman Mayor Carroll Publicover presiding. Those in attendance: Deputy Mayor David Walker; Councillors Jim Bell, Beverlee Brown, Kevin Marlin, and David Mitchell. Also present were Ken Smith, Town Manager; Harland Wyand, Town Engineer; Eric Shaw, Director of Planning; and Sandra Lowe, Executive Assistant. Regrets were received from Councillor Bill McInnis.

**ADDITIONS / DELETIONS TO AGENDA**

It was requested that "Bridgewater Elementary School Playground Committee - Request" be added immediately following **Delegations**.

**07-168** Moved by Councillor Brown, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater accept the July 9, 2007 Town Council agenda as amended. Motion Carried.

**PRESENTATION**

Mayor Carroll Publicover presented a gift to videographer Chris Johnson. Chris has been taping Council meetings for many years, but has decided to retire. On behalf of Council and staff, Mayor Publicover thanked Chris for his efforts over the years, and wished him a happy retirement.

**DELEGATION**

**ANDREA MCGINNIS AND KAREN BEARS, BRIDGEWATER ELEMENTARY SCHOOL PLAYGROUND COMMITTEE**

Andrea McGinnis and Karen Bears appeared before Council with a presentation regarding a play structure for the Bridgewater Elementary School (BES) playground. This structure will complete the BES Playground. The speakers listed the many sponsors of the playground and advised they had 'tapped out' all resources. It was noted that this structure (complete with rubberized surface) would cost approximately \$48,000 - 49,000.

Ms. Bears and Ms. McGinnis requested that, although the Town had generously given \$10,000 to the project already, that consideration be given to donating \$10,000 towards the rubberized surface for the new play structure.

**07-169** Moved by Councillor Marlin, seconded by Councillor Brown that Town Council for the Town of Bridgewater grant Bridgewater Elementary School Playground Committee \$10,000, as requested during its presentation. Those in Favour: Mayor Publicover; Deputy Mayor Walker; Councillors Brown, Mitchell and Marlin. Against: Councillor Bell. Motion Carried.

## **PLANNING ITEMS**

### **PUBLIC PARTICIPATION MEETING REPORT - PROPOSED MPS/LUB AMENDMENTS - GEM HEALTH CARE GROUP - GLEN ALLAN NEIGHBOURHOOD**

Eric Shaw, Director of Planning, advised that a Public Participation meeting had been held on June 27, 2007 with no members of the public in attendance. Mr. Shaw advised that the new Residential Institutional designation and Residential Institutional (RI) Zone were to be introduced to accommodate proposed new land uses on approximately 12.7 acres of land west of the proposed active parkland, immediately north of the Centennial Trail. The purpose of the amendments to the MPS and LUB would allow for a variety of residential institutional related uses on the subject property, including assisted living units, long-term health care units, townhouse units, and a clinic.

Mr. Shaw advised Council that no public input had been received, either at the Public Participation meeting, verbally, or by correspondence.

**07-170** Moved by Deputy Mayor Walker, seconded by Councillor Brown that Town Council for the Town of Bridgewater intends to amend the Municipal Planning Strategy and Land Use By-law as follows, to permit a range of residential institutional uses on the Gem Health Care property located in the Glen Allan Neighbourhood, in accordance with Document 06-143F:

- a) Amendment to the Municipal Planning Strategy to introduce the Residential Institutional land use designation to the Future Land Use Map in the location of the subject property, including the appropriate text additions outlining the land use permissions in the designation; and
- b) Amendment to the Land Use By-law to introduce the Residential Institutional (RI) Zone to Schedule 'A', Zoning Map, in the location of the subject property, including the appropriate text additions outlining permitted uses, zoning standards, and site plan criteria as proposed

and further that a date for a Public Hearing be set as 6:00 p.m. on Monday, August 13, 2007, in the Council Chambers of Town Hall, and authorize the Planning Department to carry out the necessary advertising. Motion Carried.

### **LAND USE JURISDICTION - OLDE TOWN GOLF COURSE**

As a result of questions raised at July's Briefing Session, Director of Planning Eric Shaw provided information regarding the Olde Town Golf Course.

Mr. Shaw advised there are three PID's identified within the Recreational (REC) Zone encompassing the Olde Town Golf Course: 1) a large parcel owned by Olde Town Golf Course Ltd., which is bisected by the Town's municipal boundary; 2) a smaller parcel owned by the Public Service Commission, located entirely within the Town's limits, and 3) a very small parcel owned by the Town of Bridgewater, also located entirely within the Town's limits.

Mr. Shaw concluded by advising that, until such time Council approves amendments to the MPS and LUB, the land will remain zoned Recreational (REC).

**AMENDMENT TO DEVELOPMENT AGREEMENT - RANK INC. - 197 DUFFERIN STREET**

Town Planner Eric Shaw gave the background regarding 197 Dufferin Street, advising that on July 21, 2000 Council approved a Development Agreement to allow for office uses in the existing building (former Dawson Memorial Hospital) and a 6,405 square foot addition to the building. A pad site was also approved for the development of a 4,000 square foot restaurant at that time. The agreement was amended by Council to allow for various signage in excess of signage allowed under the Land Use By-law for the Dawson Centre office building, and again amended for the development of a 9,800 square foot, single-storey police station on the immediate southeast corner of Dufferin Street and Exhibition Drive.

The developer has now requested an amendment to allow for the expansion of the existing partial fourth floor of the Censon Centre. Mr. Shaw recommended that Council consider amending the Development Agreement to allow a 9,500 square foot expansion to the existing fourth floor/penthouse of the office building, as shown in Document 07-207.

**07-171** Moved by Councillor Mitchell, seconded by Councillor Bell that Town Council for the Town of Bridgewater approve a non-substantial amendment to the development agreement dated July 21, 2000 regarding 197 Dufferin Street, to allow for the development of a 9,500 square foot expansion of the office building's existing partial fourth floor in accordance with Document 07-207, including the replacement of Paragraph 2(a) and Schedules "B" and "C" in accordance with the development agreement amendment dated July 3, 2007. Should the document not be signed within this twelve-month period, Council shall consider any request to sign the development agreement amendment as a new application and follow the process required by the *Municipal Government Act*. Motion Carried.

**PUBLIC HEARING - PROPOSED MPS/LUB AMENDMENTS - PROPOSED 18-ACRE ACTIVE PARKLAND**

The Mayor opened the hearing and reviewed the Rules of Order.

He drew Council's attention to the Report of Statutory Requirements, advising that an application was received from the Bridgewater Development Association on April 30, 2007 for the required Municipal Planning Strategy and Land Use By-law amendments to allow for a range of active parkland facilities / features on 18 acres of land on Glen Allan Drive, including a fieldhouse soccer and track and field facility.

No advertising deposit was required for this application.

Council gave direction at a Town Council meeting held on May 14, 2007 for staff to hold a Public Participation Meeting, which was held on May 30, 2007 at 6:00 p.m. Notice of this meeting was published in the local newspaper, The Bridgewater Bulletin, on May 23, 2007. The letters to owners of properties within 100' of the subject property were sent on May 18, 2007. Those present at the Public Participation Meeting were Nick Brown, Development Officer; Eric Shaw, Director of Planning; Carol Pickings-Anthony, Director of Parks, Recreation & Culture; and Doug

Quinn, Fieldhouse Society President. No members of the public attended.

The Public Participation Meeting report was received by Council at the June 11, 2007 meeting of Council, at which time Council gave its Notice of Intent for the MPS/LUB amendments to allow for a range of active parkland facilities / features on 18 acres of land on Glen Allan Drive, including a fieldhouse soccer and track and field facility, and set a date for Public Hearing for July 9, 2007. Notice of the Public Hearing was published in the local newspaper, The Bridgewater Bulletin, for two consecutive weeks, June 20, 2007 and June 27, 2007 as required under Section 206(1) of the *Municipal Government Act*.

To date, staff has received no written comments or telephone calls regarding the proposed amendments. All statutory requirements pursuant to the *Municipal Government Act* have been met.

Director of Planning Eric Shaw outlined the location of the proposed active parkland and advised that the amendments before Council were to amend the Municipal Planning Strategy, Future Land Use Map, to redesignate the subject property from Comprehensive Residential to Open Space, and also include changes to the wording of Section 10.0 to include the proposed active parkland; and amend the Land Use By-law, Schedule A, Zoning Map, to rezone the subject property from Comprehensive Residential (CR) to Recreation (REC) to accommodate facilities associated with active parkland.

Mr. Shaw noted the purpose of the proposed amendments was to allow for a range of active parkland uses, including one fieldhouse building (with the possibility of second facility at a later stage) for soccer, track & field, and other recreational activities, along with other possible uses for the 18-acre site (such as a basketball court, volleyball court, skate park, splash pad, leash-free dog area, games area, open space, etc.).

Ida Scott, on behalf of the applicant, voiced her support of the project.

Douglas Quinn, on behalf of the Fieldhouse Society, thanked staff for their assistance throughout the project thus far.

No members of the public spoke in favour or against the proposed MPS and LUB amendments.

Mayor Publicover closed the hearing and asked for Council's direction.

**07-172** Moved by Councillor Marlin, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater a) amend the Future Land Use map of the Municipal Planning Strategy to re-designate the subject property from Comprehensive Residential to Open Space; b) amend Section 10.0 of the Municipal Planning Strategy per Document 07-153; and c) amend Schedule 'A' of the Zoning Map of the Land Use By-law to rezone the subject property from Comprehensive Residential (CR) to Recreation (REC), to allow uses associated with active parkland on 18 acres (approximately) of land on the west side of Glen Allan Drive and north of Centennial Trail. Motion Carried.

**CAPITAL EXPENDITURES - PROPOSED 18 ACRE ACTIVE PARKLAND**

Further to the active parkland project, Town Planner Eric Shaw stated that, as a future Town park, it is expected that the Town will incur certain costs as part of this project, which were not accounted for during this year's budget, such as survey work, shared costs with the Fieldhouse Society to construct the proposed access and common parking area, and undetermined active parkland facilities and features for the remaining 14.5 acres.

**07-173** Moved by Councillor Brown, seconded by Councillor Marlin that Town Council for the Town of Bridgewater approve surveying costs of \$5,700 plus HST for the active parkland project on Glen Allan Drive, in accordance with Document 07-153B. Those in Favour: Mayor Publicover; Deputy Mayor Walker; Councillors Brown, Mitchell, and Marlin. Against: Councillor Bell. Motion Carried.

**PUBLIC HEARING - PROPOSED DEVELOPMENT AGREEMENT - SHANNEX HEALTH CARE - HOLLINGSWORTH DRIVE**

Mayor Publicover opened the hearing and reviewed the rules of order.

The Statutory Requirements Report was provided to Council, advising that an application was received from Shannex Health Care on March 14, 2007 for a Development Agreement to allow for a Seniors Retirement Living Campus consisting of Lifestyle, Independent Living, Assisted Living and Licensed Long Term Care units on Hollingsworth Drive, Bridgewater.

The advertising deposit was mailed to the Town of Bridgewater on June 29, 2007.

Council gave direction at a Town Council meeting held on March 26, 2007 for staff to hold a Public Participation Meeting, which was held on April 11, 2007 at 6:00 p.m. Notice of this meeting was published in the local newspaper, The Bridgewater Bulletin, on April 4, 2007. The letters to owners of properties within 100' of the subject property were sent out on April 3, 2007. Those present at the Public Participation Meeting were Lisa Rhuland, Human Resources / Administration Officer; Eric Shaw, Director of Planning; Councillor Beverlee Brown, 22 members of the public and two representatives of the developer.

The Public Participation Meeting report was received by Council at the April 23, 2007 meeting of Council, and a second Public Participation Meeting report was received by Council at the June 11, 2007 meeting of Council, at which time Council gave its Notice of Intent for a Development Agreement to allow for a Seniors Retirement Living Campus consisting of Lifestyle, Independent Living, Assisted Living and Licensed Long Term Care units on Hollingsworth Drive, and set a date for Public Hearing for July 9, 2007. Notice of the Public Hearing was published in the local newspaper, The Bridgewater Bulletin, for two consecutive weeks, June 20, 2007 and June 27, 2007, as required under Section 206(1) of the *Municipal Government Act*.

To date, staff have received one written response and approximately four telephone calls from nearby residents with comments and/or concerns regarding the proposed Development Agreement. All statutory requirements pursuant to the *Municipal Government Act* have been met.

Eric Shaw, Director of Planning gave a presentation which included the location of the site, proposed site plan, elevation and perspective drawings.

He noted that, further to the April 11, 2007 Public Participation Meeting (PPM), both staff and residents identified concerns regarding the proposed development, including matters regarding site access, buffers, parking, traffic, site drainage, etc. As promised by Mr. Shaw at the April 11, 2007 PPM, an updated letter and revised site plan prepared by the application had been sent out by mail to all residents within 100 feet of the subject property, along with those who attended the PPM, with a deadline for comments of May 22, 2007. Mr. Shaw's presentation compared the original site plan with the improved revised plan, showing improvements which had been made as a result of the concerns raised by residents and staff.

Darrell Dixon, representing Shannex Health Care, spoke briefing and stated Shannex was trying to enrich the communities in which it developed.

Karen MacMullin, Hollingsworth Drive resident, shared concerns with traffic increase caused by the proposed development.

Maureen Brisson, resident of Glen Allan Drive, stated that traffic was 'horrendous' due to the proposed development, and queried as to whether a traffic study had been completed.

Mayor Publicover closed the hearing, and asked for direction from Council.

**07-174** Moved by Councillor Marlin, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater enter into a development agreement regarding the property located on Hollingsworth Drive for a Seniors Retirement Living Campus in a manner fully compatible with that set out in the draft development agreement dated May 31, 2007, and that the Mayor and Clerk be hereby authorized to execute this agreement only within the next twelve-month period. Should the document not be signed within this twelve-month period, Council shall consider any request to sign the agreement as a new application and follow the entire process required by the *Municipal Government Act*. Motion Carried.

## **CORRESPONDENCE - INFORMATION**

### **MUNICIPALITY OF THE COUNTY OF RICHMOND - CRTC GUIDELINES**

A letter dated June 5, 2007 was received by Council from Karen Doyle, Council Recorder for the Municipality of the County of Richmond advising a resolution had been approved that a letter be written to the CRTC, and the Federal Minister responsible for the CRTC, with copies to all municipal units, expressing grave concern, disappointment and discrimination to rural municipal units regarding the new CRTC guidelines that allow major phone companies to raise the price of residential service in rural areas, where the lower population density makes the cost of providing services higher on a per customer basis.

## **CORRESPONDENCE - ACTION**

### **JOHN M. PENNEY - GLEN ALLAN PARK**

A letter dated June 20, 2007 was received by Council from John M. Penney expressing concerns regarding Glen Allan Park. He stated that over the past few years, small wood fires have been lit, a rock fireplace has been built and used, and cans, bottles, and broken glass and garbage have been observed at the site.

Mr. Penney asked that Council take the necessary steps to improve the situation which exists in Glen Allan Park.

Council members expressed concern that the illegal activities be dealt with as soon as possible. It was noted that the Town Manager would work in conjunction with the Police Department with respect to the concerns regarding illegal activities in Glen Allan Park.

**07-175** Moved by Councillor Brown, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater refer the letter from John M. Penney dated June 20, 2007 regarding Glen Allan Park to the Bridgewater Board of Police Commissioners and the Parks, Recreation & Culture Commission for report and recommendation to Council by the end of September, 2007. Motion Carried.

#### **UNSM - ATLANTIC ACCORD**

Councillor Kevin Marlin declared a conflict of Interest regarding the matter of the Atlantic Accord, removed himself from the table, and all discussion and voting with respect to the matter.

Correspondence dated June 27, 2007 was received by Council from the Union of Nova Scotia Municipalities urging municipal units to write letters to the Prime Minister urging Ottawa's actions with respect to the Accord.

**07-176** Moved by Councillor Brown, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater write to the Prime Minister urging action regarding the 2005 Atlantic Accord. Those in Favour: Mayor Publicover; Councillors Bell, Brown, and Mitchell. Against: Deputy Mayor Walker. Motion Carried.

Councillor Marlin returned to the table.

#### **REPORT OF THE TOWN ENGINEER**

##### **402 KING STREET**

Harland Wyand, Town Engineer, advised that a letter had been received from Erwin Parker, Parker Leasing Limited, owner of 402 King Street. The Engineer stated that Mr. Parker wished to pave his parking lot and would like for the Town to pave the Town's parking lot behind Pump Station #4 which is located adjacent to the Parker lot.

Mr. Wyand noted that although it would be an improvement, there is not a requirement from the Engineering Department's perspective to pave the Town's lot.

**07-177** Moved by Councillor Brown, seconded by Councillor Bell that Town Council for the

Town of Bridgewater advise Erwin Parker, Parker Leasing Limited, that the Town will not be paving the Town's parking lot adjacent to Parker Leasing Limited's parking lot (behind Pump Station #4). Motion Carried.

#### **HYBRID VEHICLE SUPPLY QUOTE**

Town Engineer Harland Wyand advised that the Town had received quotations for the purchase of an additional vehicle for the Engineering Department. Mr. Wyand noted Council had indicated its wish that a hybrid vehicle be considered, and the budget for the vehicle was \$30,000.

Mr. Wyand outlined the prices received for both new and used, hybrid and traditional, vehicles. The lowest prices for both the new and used vehicle was the Honda Civic. Since it was a standard sedan, it did not meet the storage space and operational requirements for the Engineering Department.

The second lowest bid was for a used 2005 hybrid 4x4 Ford Escape (\$28,500 plus HST). The next lowest was for a new 2008 2x4 Ford Escape for a price of \$31,469 plus HST. Mr. Wyand noted that both of the vehicles would meet the needs of his department.

Mr. Wyand summarized, advising that if a hybrid vehicle is the selected vehicle, it was the recommendation of the Engineering Department that either one of the Escapes be purchased. He noted the advantage of the 2008 is that it would be a new vehicle with a longer warranty. The 2005 Escape has the advantage of being a four wheel drive vehicle.

The Engineer said that if Council decided not to purchase a hybrid vehicle, the Engineering Department would request proposals for sub-compact SUVs, of which there would be a number of competitive models.

**07-178** Moved by Councillor Mitchell, seconded by Councillor Marlin that Town Council for the Town of Bridgewater endorse the recommendation of the Engineering Department and accept the quote from G.W. Mosher Motors Ltd. for a 2008 hybrid Ford Escape 4x2 at a cost of \$31,469 plus HST with a \$2,000 eco-auto rebate. Motion Carried.

#### **TENDER 07-07E - SUPPLY OF OVERHEAD PEDESTRIAN ACTIVATED SIGNALS**

Harland Wyand advised that three tenders were received for this invitational tender for the supply of overhead pedestrian-activated signals for High Street at Nova Scotia Community College (Tender 07-07E).

The Engineering Department recommended that the tender be awarded to the lowest bidder, Traffic Structures.

He clarified that the installation including concrete bases, underground electrical wire, and erection and commissioning would be done by Public Works within the total budget of \$20,000.

**07-179** Moved by Councillor Mitchell, seconded by Councillor Brown that Town Council for the Town of Bridgewater endorse the recommendation of the Engineering

Department and award Tender 07-07E - Supply of Overhead Pedestrian Activated Signals to Traffic Structures of Halifax, Nova Scotia, for a price of \$9,918 plus HST, including aluminum support pole and arm. Motion Carried.

### **TRUCK TRAFFIC / TRUCK ROUTE DESIGNATION OPPORTUNITIES**

Concerns have recently been raised by members of the public and Council with respect to truck traffic on town roads, specifically Victoria Road and Aberdeen Road. It was noted that, due to construction, Bowater trucks had been using routes not normally used within Town.

Council members noted that continued use of roads such as Victoria and Aberdeen would result in premature deterioration of them.

By consensus, Council requested that the Engineer prepare a report regarding the type of trucks, etc., which might be restricted, and possible options which Council could consider.

### **UPDATE - VARIOUS PARKS, RECREATION & CULTURE PROJECTS (ARENA, MUSEUM, CEMETERY)**

Town Manager Ken Smith reviewed his memo of July 6, 2007 with respect to four capital projects being undertaken by the Parks, Recreation & Culture Department.

Mr. Smith advised that, as a result of a review by our Engineering staff subsequent to budget deliberations and during the specification stage of the capital projects process, it had been discovered that the Museum roof project could be over the \$60,000 budget if a tapered roof with insulation is included in the specifications. Mr. Smith noted that through the use of our Engineering staff's expertise and subcontracting, a potential for savings on the project work on the Arena washrooms and the additional storage capacity outside the Arena can be realized. Regarding the Cemetery Equipment Building, it is anticipated that it will exceed the \$35,000 budget.

Mr. Smith requested Council's support to utilize the Town's own resources, where cost- and time-effective. This would be accomplished through a combination of doing our own general contracting, utilizing the Town's own workforce where effective, and subcontracting through the use of competitive quotes.

The Town Manager informed Council that staff will continue to update Council at critical stages on the status of the Town's overall Capital Budget.

## **REPORTS AND RECOMMENDATIONS**

### **RECOMMENDATION OF THE WASTE MANAGEMENT COMMITTEE - PROPOSED CHANGES TO THE REGULATIONS FOR THE ADMISSION AND DISPOSAL OF WASTE AT WHYNOTTS SETTLEMENT WASTE DISPOSAL SITE (DOMESTIC RUMINANTS NOT ACCEPTABLE WASTE)**

A letter dated June 26, 2007 was received by Council recommending that Council approve changes to the *Regulations for the Admission and Disposal of Waste at Whynotts Settlement Waste Disposal Site* that would amend the Regulations to not accept domestic ruminants.

Councillor Bell took the opportunity to explain the term 'domestic ruminants', and advised that it referred to animal carcasses or dead animals, including cows, sheep and deer.

**07-180** Moved by Councillor Bell, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater endorse the recommendation of the Waste Management Committee and approve changes to the Regulations for the Admission and Disposal of Waste at Whynotts Settlement Waste Disposal Site to amend the Regulations not to accept domestic ruminants, as outlined in Document 07-201. Motion Carried.

## **BUSINESS ARISING AND UNFINISHED BUSINESS**

### **DESTINATION SOUTHWEST NOVA SCOTIA - VISITOR INFORMATION CENTRE**

A letter dated June 26, 2007 was received by Council from Destination Southwest Nova Scotia Association providing input regarding the Bridgewater Visitor Information Centre (VIC). The letter noted that the Association would be willing to meet with Council to assist in efforts to reopen the VIC.

**07-181** Moved by Deputy Mayor Walker, seconded by Councillor Brown that Town Council for the Town of Bridgewater pursue discussions with the Bridgewater and Area Chamber of Commerce and Destination Southwest Nova Scotia Association regarding the future of the Visitor Information Centre by establishing an *ad hoc* working committee consisting of two members of each of the aforementioned groups. Motion Carried.

It was noted that Councillors Brown and Marlin would be Council's representatives on the working committee, and that once the other organizations had appointed representatives, the Town would facilitate the initial meeting of the group.

### **LAHAVE STREET BASEBALL FIELD**

A letter dated March 27, 2007 was received by Council from the Bridgewater Baseball Association, advising Council that they would like to put the LaHave Street Baseball Field fence initiative on hold at this time to create a field project plan that would include lights for the field, a washroom facility, an addition to the existing building, and extra storage space in addition to the outfield fence extension.

**07-182** Moved by Deputy Mayor Walker, seconded by Councillor Brown that Town Council for the Town of Bridgewater request staff to assist the Bridgewater Baseball Association in costing the revised project for the LaHave Street Baseball Field as outlined in Document 07-028A. Motion Carried.

### **JOINT SERVICES REVIEW COMMITTEE**

Deputy Mayor David Walker updated Council regarding the recent meeting of the Joint Services Review Committee. He noted that members from Chester, Mahone Bay, Municipality of the District of Lunenburg, and Bridgewater were in attendance.

Deputy Mayor Walker advised that the committee's mandate was to review the services of municipal units with the objective of identifying partnership opportunities that will improve governance, value and provision of the service to the end user. It was noted that decisions would be made through consensus, there would be no 'quorum', minutes will be kept for each meeting, and meetings will rotate through municipal units with the host unit responsible for location, chair, and secretary. The Deputy Mayor noted that Stephen Feist of Service Nova Scotia and Municipal Relations will be contacted about facilitating the process and discussions, and that CAOs will develop a list of services for the committee to consider at its next meeting.

It was noted that it was being brought to Council for support due to costs related to secretarial support to be provided by the Town. Questions were raised with respect to quorum and staff utilization, and it was noted that instead of a list being provided by CAOs, a list from Council may prove to make the group more effective.

Members decided to discuss this matter further at a future meeting of Council.

### **NEW BUSINESS**

#### **2007 UNSM CONFERENCE RESOLUTIONS**

Members of Council were reminded of the deadline for submission of resolutions for consideration at the 2007 Fall UNSM Conference was August 15, 2007. This matter will be placed on the August Briefing Session agenda.

### **SUNDRY**

#### **MUNICIPALITY'S APPOINTMENT TO TOWN'S FACILITIES COMMITTEE**

A letter dated June 21, 2007 was received by Council from Tammy Wilson, CAO, Municipality of the District of Lunenburg, advising that Councillor John Veinot had been reappointed as the Municipality of the District of Lunenburg's representative on the Town's Facilities Committee.

#### **NOVA SCOTIA UTILITY AND REVIEW BOARD - CONFIRMATION OF NUMBER OF COUNCILLORS**

It was noted that the Nova Scotia Utility and Review Board had scheduled the hearing regarding the Town's application to confirm the number of Councillors. The hearing will be held on Wednesday, July 25, 2007 at 10:00 a.m.

### **ADJOURNMENT**

**07-183** Moved by Councillor Brown, seconded by Councillor Mitchell that the July 9, 2007 Town Council meeting hereby be adjourned (time: 8:50 p.m.).

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Sandra J. Lowe, Executive Assistant

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Carroll W. Publicover, Mayor