

**MINUTES
TOWN COUNCIL
January 14, 2007**

Minutes of a meeting of Town Council for the Town of Bridgewater, held in the Council Chambers of Town Hall, 60 Pleasant Street, Bridgewater, Nova Scotia on Monday, January 14, 2008, commencing at 6:00 p.m. with Chairman Mayor Carroll Publicover presiding. Those in attendance: Deputy Mayor David Walker; Councillors Jim Bell, Beverlee Brown, Kevin Marlin, Bill McInnis, and David Mitchell. Also present were Ken Smith, Chief Administrative Officer; Harland Wyand, Town Engineer; Doug Covey, Director of Finance; Eric Shaw, Director of Planning; Carol Pickings-Anthony, Director of Parks, Recreation & Culture; and Sandra Lowe, Executive Assistant.

ADDITIONS / DELETIONS TO AGENDA

08-001 Moved by Councillor Brown, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater accept the January 14, 2008 Town Council agenda as circulated. Motion Carried.

PRESENTATION - YOUTH TRAVEL GRANT

Mayor Publicover presented a Youth Travel Grant to the Bridgewater Curling Club's Junior Curling Team, consisting of Andrew Snyder, Daniel Prest, Ian Smith, and David MacNeil. This team has represented the Bridgewater Curling Club well over the past couple of years, and recently traveled to Moncton to gain skills and experience by participating in the Kodiak Curling Maritime Junior Bonspiel.

DELEGATION

CHARLIE HORSTMAN - SOUTH SHORE IN MOTION

Charlie Horstman appeared before Council on behalf of the South Shore in Motion Festival Society. To begin, he presented a Certificate of Appreciation to Council for its support of the 2007 South Shore in Motion event. He also presented a Certificate to Mayor Publicover for his participation in the Celebrity Lawn Tractor race.

Mr. Horstman advised the Society would like to make the pre-show an annual event. He reviewed that in 2007 Street Punishment, a motorcycle stunt team, performed at the event, and were seeking permission to have the same group at this year's event.

Further, it was noted that this year marks the 100th anniversary of the founding of Acadia Gas Engines Ltd, one of Bridgewater's former major employers. South Shore in Motion would like to commemorate this anniversary by hosting a small engine show during the South Shore in Motion weekend. This will require time, effort, and funding, and an application to Canadian Heritage under the Community Historical Anniversaries Programming has been made. One of the requirements is support from the Town of Bridgewater, either in the form of financial or in-kind.

Mayor Publicover thanked Mr. Horstman for taking the time to update Council, and advised that Council would consider the South Shore in Motion requests later in the meeting.

MINUTES

08-002 Moved by Deputy Mayor Walker, seconded by Councillor Brown that Town Council for the Town of Bridgewater approve and confirm the minutes of the November 13, 2007 Town Council meeting as circulated. Motion Carried.

PLANNING ITEM

WITHDRAWAL OF DEVELOPMENT AGREEMENT APPLICATION - HIGH-CREST ENTERPRISES LTD.

Director of Planning Eric Shaw advised Council that an application received from High-Crest Enterprises Ltd. for a proposed Development Agreement to permit a 65 bed long-term home facility on Aberdeen Road had been withdrawn.

The Nova Scotia Department of Health recently released the names of the successful applicants for contracts to build and operate new long-term care facilities throughout Nova Scotia. Shannex Health Care was identified as the successful applicant for the 65 long-term care beds in Bridgewater, the total awarded to this area.

As a result, High-Crest Enterprises confirmed that they will not be proceeding with their Development Agreement. Mr. Shaw noted that the advertising deposit will be refunded to the applicant.

CORRESPONDENCE - INFORMATION

ECOLOGY ACTION CENTRE - SUPPORT FOR CITIZENS FOR PUBLIC TRANSIT

A letter dated December 6, 2007 was received by Council from the Ecology Action Centre expressing support of the efforts of the Citizens for Public Transit to bring affordable public transportation to the South Shore.

ROGER PURNELL - RED RALLY

Correspondence dated December 19, 2007 was received by Council from Roger Purnell, Zone Commander, Legion, requesting Council's action in making firm plans for Bridgewater's Red Rally. Mr. Purnell noted the importance of sending a letter of intent to all municipal units to provide information and requesting their participation. It was noted that letters should also be sent to the area's Legions.

It was noted that letters such as Mr. Purnell suggested had recently been drafted and sent to municipal units for information purposes. Mayor Publicover advised the public that more details will be released as the plan is formed by the active Red Rally Committee.

MUNICIPALITY OF THE DISTRICT OF LUNENBURG - CANADA REVENUE AGENCY RULING - HST

A letter dated December 20, 2007 was received by Council Municipality of the District of Lunenburg advising a ruling had been received from the Canada Revenue Agency with respect to the tax status of payments made by the municipalities of Bridgewater, Lunenburg, Mahone Bay and the District of Lunenburg. The payments, it was noted, are taxable. It was noted that the Municipality is undertaking research regarding the incorporation of the Waste Site as a legal entity.

CORRESPONDENCE - ACTION

MFCA CONFERENCE 2008 - REQUEST FOR FINANCIAL SUPPORT

A letter dated was received by Council from John Robart, Chair, Maritime Fire Chiefs Association Conference 2008, thanking Council for the opportunity to make a presentation regarding the upcoming conference. Mr. Robart requested that Council consider this letter as a formal request for financial sponsorship for the event.

08-003 Moved by Councillor McInnis, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater pre-approve \$1000 from the 2008/2009 budget in support of the 2008 MFCA Conference being held July 6 - 9, 2008 in Lunenburg, Nova Scotia. Those in Favour: Mayor Publicover; Deputy Mayor Walker; Councillors McInnis, Bell, Mitchell and Marlin. Against: Councillor Brown. Motion Carried.

MUNICIPALITY OF THE DISTRICT OF LUNENBURG (TAKE THE ROOF OFF WINTER) - MUNICIPAL CURLING CHALLENGE

A letter was received advising of a challenge by the Municipality of the District of Lunenburg to other municipal councils, as part of "Take the Roof off Winter", for a curling tournament.

Councillors McInnis, Bell and Marlin expressed interest. Since four players are needed for the sport, it was requested that the challenge be extended to Town of Bridgewater staff as well.

SOUTH SHORE IN MOTION - REQUEST FOR FINANCIAL AND/OR IN-KIND SUPPORT

As a result of the presentation by South Shore in Motion earlier in the meeting, questions were raised by members of Council regarding liability and safety issues with respect to the Street Punishment motorcycle stunt performers. It was requested that staff should research the necessary safety measures and levels of liability insurance required by the event organizers. With respect to the type of in-kind support being requested, it was clarified that it could be staff time to provide folding and/or copying assistance, along with staff time from the museum for research regarding the history of Acadia Gas Engines.

08-004 Moved by Councillor Marlin, seconded by Councillor McInnis that Town Council for the Town of Bridgewater provide in-kind and cash donations to a maximum value of \$2000 (to match applicant's contribution) as a preapproval from the 2008/2009 budget. Motion Carried.

08-005 Moved by Councillor Brown, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater approve the closure of King Street for a pre-show on

August 8, 2008, subject to adequate safety measures and liability insurance being in place, and that a report [regarding safety measures and liability insurance requirements] be provided at the next public Council meeting (January 28, 2008).
Motion Carried.

REPORT OF THE TOWN ENGINEER

BUILDING PERMIT REPORTS - NOVEMBER AND DECEMBER, 2007

Town Engineer Harland Wyand reviewed the Building Permit Reports for the months of November and December, 2007. In comparing the value of building permits issued in November 2007 as compared to November 2006, he noted that this year represents 51% of the value of permits issued in 2006; however, permits issued for the same period (January - November) in 2007 is 157% of the same period in 2006.

The value of December 2007 permits is 559% of the value of permits issued in December 2006, indicating a very active building month. The year finished up at 158% of the previous year (2006).

REPORTS AND RECOMMENDATIONS

RECOMMENDATION OF THE REGION 6 SOLID WASTE MANAGEMENT COMMITTEE - APPROVAL OF REGION 6 WASTE MANAGEMENT 2008/2009 BUDGET

A letter dated January 2, 2008 was received by Council advising that the Inter-Municipal Steering Committee met regarding the budget for the upcoming fiscal April 1, 2008 - March 31, 2009, and recommended the approval of the Region 6 Waste Management 2008/2009 budget.

08-006 Moved by Councillor Bell, seconded by Councillor McInnis that Town Council for the Town of Bridgewater endorse the recommendation of the Region 6 Solid Waste Management Committee and approve the Region 6 Waste Management 2008/2009 budget as presented in Document 08-002. Motion Carried.

RECOMMENDATION OF THE DIRECTOR OF FINANCE - TEMPORARY BORROWING RESOLUTIONS

Director of Finance Doug Covey advised that the Town has need to replenish its cash flow as payments have been made on many of the approved capital projects for the current fiscal year. As a result, a temporary borrowing resolution has been requested from Municipal Affairs to facilitate this need. Once approved, the Town can acquire these funds through the Municipal Finance Corporation or a bank.

Further, Mr. Covey noted that the Town has an operating line of credit in the amount of \$1,000,000 with BMO, and the bank has requested re-approval of Council for this credit line.

08-007 Moved by Councillor Brown, seconded by Deputy Mayor Walker that

WHEREAS Section 66 of the *Municipal Government Act* provides that the Town of

Bridgewater, subject to the approval of the Minister of Service Nova Scotia and Municipal Relations, may borrow to expend funds for a capital purpose authorized by statute;

AND WHEREAS Clause 65 of the *Municipal Government Act* authorizes the Town of Bridgewater to expend funds for the capital purposes of:

- playgrounds, trails, bicycle paths, swimming pools, ice arenas and other recreational facilities;
- lands and buildings required for a municipal purpose;
- solid-waste management facilities;
- acquisition of equipment, materials, vehicles, machinery, apparatus, implements and plant for a municipal purpose;

AND WHEREAS the specific amounts and descriptions of the projects are contained in Schedule "A", and as follows:

<i>Public Work Garage</i>	\$1,258,433
<i>High Street - Phase 2B</i>	302,000
<i>WWTP UV Disinfection</i>	25,000
<i>High Street - Phase 2A</i>	292,000
<i>Road D</i>	105,800
<i>Pavement Management</i>	371,457
<i>Museum Roof</i>	60,000
<i>Town Hall Renovation</i>	175,000
<i>Traffic Light - High Street</i>	100,000
<i>Cemetery Building</i>	35,000
<i>Computer Upgrade</i>	59,645
<i>Engineering Vehicle</i>	30,000
<i>Sidewalk King</i>	30,000
<i>Pavement Cutter</i>	5,000
<i>Recycle Units</i>	12,000
<i>Paving Equipment</i>	25,000
<i>Police Vehicles</i>	75,000
<i>Fire Department Equipment</i>	<u>84,000</u>
	<u>\$3,045,335</u>

BE IT THEREFORE RESOLVED THAT under the authority of Section 66 of the *Municipal Government Act*, the Town borrow a sum or sums not exceeding Three Million Forty-Five Thousand Three Hundred Thirty-Five Dollars (\$3,045,335) in total for the purposes set out above, subject to the approval of the Minister of Service Nova Scotia and Municipal Relations;

THAT the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the *Municipal Government Act* and that the Town borrow from time to time a sum or sums not exceeding Three Million Forty-Five Thousand Three Hundred Thirty-Five Dollars (\$3,045,335) in total from any chartered bank, credit union, or trust company doing

business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Service Nova Scotia and Municipal Relations of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold. Motion Carried.

08-008 Moved by Councillor Brown, seconded by Deputy Mayor Walker that

WHEREAS Section 84 of the *Municipal Government Act* allows a municipality to borrow to cover the annual current expenditure of the municipality that has been authorized by the Council, but the borrowing shall not exceed fifty percent of the combined total of the taxes levied by the municipality for the previous fiscal year and the amounts received, or to be received, by the municipality from Her Majesty in right of Canada or in right of the Province or from an agency of Her Majesty;

AND WHEREAS the Council fo the Town of Bridgewater deems it necessary from time to time to borrow on a short-term basis for current year expenditures;

BE IT THEREFORE RESOLVED THAT the Council for the Town of Bridgewater authorize the establishment of a one-million dollar (\$1,000,000) operating line of credit at the Bank of Montreal to finance current expenditures on an as-needed basis. Motion Carried.

BUSINESS ARISING AND UNFINISHED BUSINESS

RIDE THE LOBSTER INFORMATION SESSION

Information was provided regarding a "Ride the Lobster" information session. This invitation was a result of Council's direction at a meeting held on October 9, 2007, requesting staff's follow-up regarding this initiative.

It was noted that this planned event (unicycle race) would not be passing through the Town of Bridgewater, so no further action was necessary.

RFP - CONSULTANT FOR STRATEGIC PLANNING PROCESS

Ken Smith, CAO, reviewed a memo from Amy Wamboldt, Strategic Initiatives Coordinator. Mr. Smith advised that as a result of an interview process, the RFP Review Committee was recommending that Council award the contract for a facilitator for the strategic planning process to the Acadia Centre for Social and Business Enterprise. It was noted that the Committee had chosen ACSBE for many reasons including: price, company knowledge of the Town, the ability to meet the strategic planning needs of the Town, utilization of a decision making model that would

serve the Town effectively, an aggressive time schedule, and ACSBE's reputation.

08-009 Moved by Councillor Marlin, seconded by Councillor McInnis that Town Council for the Town of Bridgewater enter into a contract with the Acadia Centre for Social and Business Entrepreneurship (ACSBE) to facilitate a Strategic Planning Process at a cost not to exceed \$23,600 plus HST. Those in Favour: Mayor Publicover; Deputy Mayor Walker; Councillors McInnis, Brown, Mitchell and Marlin. Against: Councillor Bell. Motion Carried.

08-010 Moved by Councillor Marlin, seconded by Councillor McInnis that Town Council for the Town of Bridgewater establish a Steering Committee consisting of Eric Shaw, Amy Wamboldt, and Councillor Kevin Marlin in conjunction with the Strategic Planning Process. Motion Carried.

NEW BUSINESS

BRIDGEWATER DEVELOPMENT ASSOCIATION (BDA) - CIVIL DESIGN SERVICES IN GLEN ALLAN SUBDIVISION AND BRIDGEWATER BUSINESS PARK AND DESIGN AND INSTALLATION OF LOWER PORTION OF REGIONAL TRUNK GRAVITY SEWER

A letter dated December 10, 2007 was received by Council from the Bridgewater Development Association requesting funding from the Town for two projects. \$25,000 (plus HST) was requested in order to carry out civil design services for land on the east side of Glen Allan Drive Extension which is owned by the BDA, as well as civil design services for land in the Bridgewater Business Park owned by the BDA. Up to \$40,000 (plus HST) was requested for the installation of the lower portion of a regional trunk gravity sewer in the Glen Allan Subdivision.

08-011 Moved by Deputy Mayor Walker, seconded by Councillor Marlin that Town Council for the Town of Bridgewater approve the request from the Bridgewater Development Association (BDA) to pay 100% of the cost (\$25,000 plus HST) of civil design services for land on the east side of Glen Allan Drive Extension which is owned by the BDA, as well as civil design services for land in the Bridgewater Business Park owned by the BDA. Motion Carried.

08-012 Moved by Deputy Mayor Walker, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater approve the request from the Bridgewater Development Association (BDA) to pay 100% of the cost (net cost up to \$40,000 plus HST) for the installation of the lower portion of a regional trunk gravity sewer in the Glen Allan Subdivision. Those in Favour: Mayor Publicover; Deputy Mayor Walker; Councillors McInnis, Brown, Mitchell and Marlin. Nay: Councillor Bell. Motion Carried.

BUILDING CANADA FUND

Correspondence was received from the Canada-Nova Scotia Infrastructure Secretariat advising

that, in anticipation of the successful negotiation of the Communities Component , the Secretariat is seeking municipal governments' interest in applying for funding of infrastructure. It was noted that staff could resubmit the 'green' infrastructure as previously indicated, but Council requested that staff research the benefit of submitting any other projects, particularly the impact of a regional multi-purpose project. This matter will be added to the next Briefing Session agenda for further review.

ADJOURNMENT

08-013 Moved by Councillor Mitchell, seconded by Councillor Brown that the January 14, 2008 Town Council meeting hereby be adjourned (time: 7:20 p.m.).

Sandra J. Lowe, Executive Assistant

Carroll W. Publicover, Mayor