

**MINUTES
SPECIAL TOWN COUNCIL MEETING
AUGUST 24, 2009**

Minutes of a Special meeting of Town Council for the Town of Bridgewater, held in the Council Chambers of Town Hall, 60 Pleasant Street, Bridgewater, Nova Scotia on Monday, August 24, 2009, commencing at 12:02 p.m., with Mayor Carroll Publicover presiding. Those in attendance: Deputy Mayor David Walker; Councillors Jim Bell, Patrick Hirtle, and Bill McInnis. Also in attendance were Harland Wyand, Acting Chief Administrative Officer / Town Engineer; Kevin Keddy, Accountant; Justin Penny, GIS/Engineering Technician; Larry Hood, Civil Engineering Technologist; and Sandra Porter-Lowe, Executive Assistant. Regrets: Councillors David Mitchell, and Greg Ritcey

REPORT OF THE TOWN ENGINEER

TENDER 09-10E - MEDWAY STREET BRIDGE REPLACEMENT

Harland Wyand, Town Engineer / Acting CAO, advised that on August 19, 2009 the Town had received three tenders for the installation of a new cast-in-place bridge at the intersection of Medway Street and Pine Street. He advised that \$4,500 had been spent on engineering fees and permits leaving \$75,500 of the originally-budgeted \$80,000 to complete the project.

Mr. Wyand advised that the low tenderer submitted a price of \$105,948.80 including HST. Therefore the project cost would be \$96,975 (net HST) which would put the project \$21,500 over budget.

Due to the necessity of having the bridge, and the fact that it will only become more expensive to replace if postponed, the Engineering Department recommended that the tender be awarded to the low tender.

09-195 Moved by Deputy Mayor Walker, seconded by Councillor McInnis that Town Council for the Town of Bridgewater endorse the recommendation of the Engineering Department and award Tender 09-10E to the low tenderer, Willfield Construction Ltd., at a cost of \$105,948.80, including HST. Motion Carried.

TENDER 09-09E - SUPPLY OF TRAFFIC CONTROL SUPPLIES

Harland Wyand, Town Engineer / Acting CAO advised that the Town had received five tenders for the supply of traffic control supplies; however, none of the bids were complete. Therefore, the Engineering Department recommended that the tender be awarded for the supply of the various supplies to the low tenderer for each item. Further, he noted that all three bidders had agreed to hold their unit prices for their portion of the order.

09-196 Moved by Councillor McInnis, seconded by Deputy Mayor Walker that Town Council for the Town of Bridgewater endorse the recommendation of the Engineering Department and award Tender 09-09E as follows:

The items listed below shall be awarded to Electromega Ltd. (Quebec):

Item 1a	4-unit, 300 mm traffic signal fixtures complete with louvers and astro brackets for \$1,756.02 including HST.
Item 1b	4-unit, 300 mm traffic signal fixtures complete with pole mount brackets for \$686.31 including HST.
Item 1c	3-unit, 300 mm traffic signal fixtures complete with louvers and astro brackets for \$1,277.92 including HST.
Item 1d	3-unit 300 mm traffic signal fixtures complete with pole mount brackets for \$1,473.80 including HST.
Item 2	2-unit, 300 mm LED countdown pedestrian signal fixtures complete with pole mount brackets for \$2,268.59 including HST.
Item 4	Pedestrian push buttons for \$2,542.50 including HST.
Provisional Item 7	1 unit, 300 mm amber LED traffic signal fixture for RA-5 overhead pedestrian lights for \$5,311.90 including HST.
The total price to be awarded to Electromega Ltd. is \$15,317.04 including HST.	

The items listed below shall be awarded to Innovative Traffic Solutions Inc. (Ontario):

Item 3	Single detection cameras complete with system for \$6,808.25 including HST for bridge.
Item 5	Audio pedestrian units for \$4,239.76 including HST.
Provisional Item 9	Video detection camera complete with system for \$12,541.87 including HST.
The total price to be awarded to Innovative Traffic Solutions Inc. is \$23,589.88 including HST.	

The items listed below shall be awarded to Mallard Forestry Equipment Ltd. (PEI):

Item 6a.	7.620 m truss arm for \$1,351.59 including HST.
Item 6b.	3.048 m pole for \$1,395.66 including HST.
Item 6c.	11.2 m highway lighting / traffic pole complete with 3.00 m davit for \$2,033.44 including HST.
The total price to be awarded to Mallard Forestry Equipment Ltd. is \$4,780.69 including HST.	

Motion Carried.

NEW BUSINESS

PERMANENT FINANCING

Kevin Keddy, Accountant, advised that on January 12, 2009, Council approved a temporary borrowing resolution in the amount of \$3,527,000 to provide interim financing for the 2008-2009 capital budget and projects carried forward from 2007-08. This was approved by the Minister of Service Nova Scotia and Municipal Relations on January 27, 2009. Permanent financing must be put in place for projects that have now been completed.

Debenture financing of \$1,955,000 is required. All debenture financing is done through the Nova Scotia Municipal Finance Corporation (NSMFC). The Municipal Government Act provides the legislative authority for a Council to pass a resolution that sets the parameters for a debenture issue. If the terms of the subsequently negotiated debenture issue are within the parameters, there is no need for Council to approve the specifics of the issue and therefore the debenture documents can be finalized in less time. NSMFC requires a Resolution for Pre-Approval of Debenture Issuance Subject to Interest rate be approved by Council and provided to them by September 8, 2009.

Therefore, staff recommended that Council approve the Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate and approve Capital Reserve Fund Loans in the amount of \$343,000, with repayment over five years, at an interest rate of 6%.

09-197 Moved by Councillor , seconded by Councillor McInnis that

WHEREAS Section 91 of the *Municipal Government Act* provides that a municipality is authorized to borrow money, subject to the approval of the Minister of Service Nova Scotia and Municipal Relations; and

WHEREAS the resolution of council to borrow for various purposes was approved by the Minister of Service Nova Scotia & Municipal Relations on January 27, 2009; and

WHEREAS clause 91 (1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid; and

WHEREAS clause 91 (2) of the *Municipal Government Act* states, that in accordance with the *Municipal Finance Corporation Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 91 of the *Municipal Government Act*, the Town of Bridgewater borrow by the issue and sale of debentures a sum or sums not exceeding \$1,955,000 for a period not to exceed 10 years, subject to the approval of the Minister of Service Nova Scotia & Municipal Relations;

THAT the sum be borrowed by the issue and sale of debentures of the Town of Bridgewater in the amount that the mayor or warden and clerk or the person

designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 6.5%;

THAT the debenture be arranged with the Nova Scotia Municipal Finance Corporation with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

Motion Carried.

09-198 Moved by Deputy Mayor Walker, seconded by Councillor Hirtle that Town Council for the Town of Bridgewater approve Capital Reserve Fund Loans in the amount of \$343,000, with repayment over five years, at an interest rate of 6%. Motion Carried.

ADJOURNMENT

09-199 Moved by Deputy Mayor Walker, seconded by Councillor McInnis that the August 24, 2009 Special Town Council meeting hereby be adjourned. (Time: 12:20 p.m.)

Sandra Porter-Lowe, Executive Assistant

Carroll W. Publicover, Mayor