

**TOWN COUNCIL**  
**September 14, 2009**  
**6:00 p.m.**

Minutes of a meeting of Town Council for the Town of Bridgewater, held in the Council Chambers of Town Hall, 60 Pleasant Street, Bridgewater, Nova Scotia on Monday, September 14, 2009, commencing at 6:00 p.m., with Mayor Carroll Publicover presiding. Those in attendance: Deputy Mayor David Walker; Councillors Jim Bell, Patrick Hirtle, Bill McInnis, David Mitchell, and Greg Ritcey. Also in attendance were Ken Smith, Chief Administrative Officer; Harland Wyand, Town Engineer; Eric Shaw, Director of Planning; Dawn Keizer, Director of Finance; Christina McCurdy, Strategic Initiatives Coordinator; Lisa Rhuland, Human Resources / Administration Officer; Leon de Vreede, Sustainability Planner; and Sandra Porter-Lowe, Executive Assistant.

**ADDITIONS / DELETIONS TO AGENDA**

**09-201** Moved by Councillor Mitchell, seconded by Deputy Mayor Walker that Town Council for the Town of Bridgewater accept the September 14, 2009 Town Council meeting agenda as circulated. Motion Carried.

**ACKNOWLEDGEMENT**

Members acknowledged Police Chief Brent Crowhurst with respect to receiving the Order of Merit on a recent trip to Ottawa.

The Order of Merit of the Police Forces honours a career of exceptional service or distinctive merit displayed by the men and women of the Canadian Police Services, and recognizes their commitment to this country. The primary focus is on exceptional merit, contributions to policing and community development.

The Member of the Order of Merit recognizes exceptional service or performance of duty over an extended period, usually at the local or regional / provincial level.

**ACHIEVEMENT AWARD PRESENTATIONS**

Mayor Publicover took the opportunity to present Achievement Awards to many individuals and teams who have demonstrated accomplishments in various sports and activities:

- ▶ Ben Bears
- ▶ Andrew MacDonald
- ▶ Bradley Mader
- ▶ Sonya Acker
- ▶ Junior Girls' Bowling (Leslie Himmelman, Jolen Conrad, Sonya Acker, Sydney Naugler, Danika Veinot)
- ▶ Girls' Volleyball (Nataya Smith, Olivia Pitman, Stephanie Baker, Kelsey Rankin,

- Stephanie Silver, Emily Rogers, Niki Brown, Marlee Powers, Alyssa Little, Tia Ko; Coaches Derek Nowe and Ashley Smith)
- ▶ Under 15 Mixed Curling (Ian Smith, Samantha Forsyth, Holly Lohnes, Daniel Prest; Coach Ken Smith)
- ▶ Under 16 Boys' Curling (Alex MacNeil, David MacNeil, Ian Smith, Daniel Prest, Thomas Raddall; Coach Ken Smith)
- ▶ Under 15 Boy's Curling (Alex MacNeil, Daniel Prest, Ian Smith, David MacNeil; Coaches Ken Smith and Peter MacNeil)
- ▶ Dryden Tanner
- ▶ Shawn Woodworth
- ▶ Under 15 Tier 2 Boys' Soccer (Daniel Looke, Dylan Naugler, Josh Crouse, Christian Crouse, Matthais Pizzera, Matt Taylor, Graham Wamboldt, Darcy Bristol, Andrew Morrison, Ryan Sanford, Josh Young, Mitch Baker, Jory Uhlman, Kyle Sabean, Steven Rodenhizer, Zach Brown, Kirk Herman; Coaches Charlotte Selig and Wayne Uhlman)
- ▶ Senior Girls' Bowling (Michelle Wade, Alana Turner, Sonya Acker, Michelle Zwicker)

## **DELEGATION**

### **CHARLIE HORSTMAN, SOUTH SHORE IN MOTION**

Charlies Horstman appeared before Council on behalf of South Shore in Motion Society. Mr. Horstman reported that great weather and good participation combined gave a good quality event. Mr. Horstman then presented photos to the Mayor, representative of the event, in thanks for the Town's support.

Mr. Horstman advised process for grant application has changed. A request will be forthcoming; however, Mr. Horstman advised that a letter of support would be required from the Town to support the application.

## **PLANNING ITEMS**

### **ACTIVE TRANSPORTATION PRESENTATION**

Leon de Vreede, Sustainability Planner, provided an update to Council regarding Bridgewater Active Transportation. Mr. de Vreede encouraged Council and public to visit the Active Transportation site at [www.bridgewater.ca/active-transportation.html](http://www.bridgewater.ca/active-transportation.html) for additional information and details regarding the plan.

An overview of the Master Plan for Active Transportation in the Town of Bridgewater was reviewed, along with recent accomplishments, and upcoming projects to ensure the success of the long-term objectives of the Active Transportation and Connectivity Plan.

A list of partners with Active Transportation was provided. Mr. de Vreede completed his presentation with an invitation to any business or organization interested in learning more about Active Transportation to contact the Planning Department to arrange for a presentation.

**STAFF REPORT - PROPOSED DEVELOPMENT AGREEMENT - 3217132 NOVA SCOTIA LTD. - NORTH OF JUBILEE ROAD**

Director of Planning Eric Shaw advised that 3217132 Nova Scotia was planning to develop five buildings, each consisting of three-storeys with twenty seven units (for a total of 135 residential units).

The development is proposed on two existing parcels of land north of Jubilee Road and east of Exhibition Drive: PIDs 60383320 and 60036654 (civic addresses not assigned). PID 60383320 is owned by the applicant and consists of approximately 7.2 acres of vacant, partially forested land. The applicant has also entered into a conditional land purchase/exchange agreement with the Town of Bridgewater to acquire PID 60036654, which consists of approximately 0.5 acres of vacant, partially forested land. All of the property is designated Comprehensive Residential in the Town's Municipal Planning Strategy (MPS) and zoned Comprehensive Residential (CR) in the Town's Land Use By-Law.

Mr. Shaw advised that on August 10 , 2009, Town Council approved a conditional purchase and sale agreement to sell Town land to the applicant in exchange for other land and money of equivalent market value, and further authorized the purchaser to make a Development Agreement application for a proposed development on the subject lands. The land sale/exchange is subject to Development Agreement approval.

The Planning Department has requested additional information, and staff will provide updates as progress is made on any outstanding issue. The Planning Department is satisfied that the applicant has provided enough information to proceed into the public consultation portion of the Development Agreement process at this time. Therefore, Mr. Shaw said that the Planning Department recommended that Town Council consider the applicant's request to enter into a Development Agreement with the Town of Bridgewater for five (5) multi-unit residential buildings (135 total units) on the subject property by approving a motion scheduling a Public Participation Meeting for 6:00 PM on Wednesday, September 30, 2009.

Members queried as to two matters: the first matter was a suggestion that electrical connections be included in the underground parking to allow for re-charging of environmentally-friendly cars; the second matter was that of remaining brush after tree-cutting being viewed as a fire hazard. The developer, Mr. Dockrill, advised that he had not included electrical, but would now make plans to include it in the plans. Mr. Shaw advised that the Fire Inspector is monitoring the situation with respect to the brush remaining on the property.

**09-202** Moved by Councillor Mitchell, seconded by Councillor Ritcey that Town Council for the Town of Bridgewater refer the application to enter into development agreement with 3217132 NS Limited, in accordance with Document 09-170A, allowing for five three-storey multi-unit residential buildings each consisting of 27 units (for a total of 135 residential units), to a Public Participation Meeting to be held in the Town Hall at 6:00 p.m. on Wednesday, September 30, 2009. Motion Carried.

**"IDLE-LESS PROJECT" WITH THE ECOLOGY ACTION CENTRE**

Director of Planning Eric Shaw advised that the application to partner with the "Idle-Less Project" had been approved. It was noted that Bridgewater was selected as one of two municipal units for this project, funded by Natural Resource Canada's Eco-Energy program, Conserve Nova Scotia, Nova Scotia Department of the Environment, and Service Nova Scotia and Municipalities. The Campaign will work with the Town to reduce idling-related energy use, providing benefit to the community from increased financial savings because of a more efficient and effective way of dealing with vehicles, and leading to better air quality and better health as a result.

### **CORRESPONDENCE - ACTION**

#### **CROHN'S AND COLITIS FOUNDATION OF CANADA - M&M NATIONAL FAMILY DINNER NIGHT**

A letter dated July 16, 2009 was received by Council from the Crohn's and Colitis Foundation of Canada advising of "National Family Dinner Night" being held on Thursday, September 17, 2009.

The initiative encourages families to sit down and have dinner together.

Council was reminded that a letter in support of this initiative had previously been provided. Mayor Publicover encouraged residents to take part, and advised that a proclamation had been requested by the planners of this event. Further, Mayor Publicover asked those who planned to participate to register at the National Family Dinner Night website ([www.nationalfamilydinnernight.com](http://www.nationalfamilydinnernight.com)), and each registration would generate a one dollar donation by M&M Meat Shops to the Crohn's and Colitis Foundation of Canada.

**09-203** Moved by Deputy Mayor Walker, seconded by Councillor Mitchell that

WHEREAS M&M Meat Shops National Family Dinner Night is an occasion to commemorate the values of family togetherness and the importance of spending time with family and friends; and

WHEREAS on this day, families from coast to coast are invited to enjoy good food and good times together on this evening; and

WHEREAS in looking towards the future, families can choose to take time out of their busy schedules and eat meals together more often, opening the lines of communication between family members; and

WHEREAS Canada may be a leader in urging other countries to think about the importance of treasured family time around the dinner table;

THEREFORE Town Council for the Town of Bridgewater hereby proclaims September 17<sup>th</sup> as FAMILY DINNER NIGHT in the Town of Bridgewater. Motion Carried.

#### **RECREATION NOVA SCOTIA - ANNUAL CONFERENCE SPONSORSHIP**

A memo dated August 19, 2009, was received by Council from the Director of Parks, Recreation

and Culture advising that the annual Recreation Nova Scotia Conference would be held at Oak Island Inn this fall, and Council's sponsorship of the event is being sought.

**09-204** Moved by Councillor McInnis, seconded by Councillor Ritcey that Town Council for the Town of Bridgewater sponsor the Recreation Nova Scotia Annual Conference in the amount of \$750. Motion Carried.

**HEALTH SERVICES FOUNDATION OF THE SOUTH SHORE - ANNUAL JEANS & GEMS GALA - REQUEST FOR PRIZE DONATION**

A letter dated August 6, 2009, was received by Council from the Health Services Foundation of the South Shore, seeking Council's support of the annual Jeans & Gems Gala. The letter requested that Council donate an auction item. The proceeds of the event will support the Respiratory Department and specifically the purchase of a non-invasive ventilator. A non-invasive ventilator would be used for critically ill patients (such as critically-ill cardiac patients, patients with acute and chronic respiratory conditions, and neuromuscular disease). In comparison to a 'conventional' ventilator, the non-invasive ventilator allows patients the ability to communicate with family and health care providers while receiving supportive ventilation and oxygen.

**09-205** Moved by Deputy Mayor Walker, seconded by Councillor Hirtle that Town Council for the Town of Bridgewater approve the request from the Health Services Foundation of the South Shore, and donate a Ruth Wilton presentation print ("Bridgewater on the LaHave") for the Health Services Foundation of the South Shore (Jeans and Gems Gala). Motion Carried.

**KATHI PETERSEN - REQUEST TO BAN PESTICIDES**

Correspondence dated August 1, 2009 was received by Council from Kathi Peterson. Ms. Peterson requested Council's consideration in banning pesticides and establishing an 'all-green' lawn care policy for the Town.

Members noted that such a ban had been successful in other areas.

It was suggested that it is important for the province to ban sales of pesticides if the Town was to establish an all-green lawn care policy.

**09-206** Moved by Councillor Mitchell, seconded by Councillor Hirtle that Town Council for the Town of Bridgewater request a report from Sustainability Planning Staff outlining options with respect to the request from Kathi Petersen to ban pesticides in the Town of Bridgewater. Motion Carried.

**LAHAVE MANOR CORPORATION - ANNUAL CHRISTMAS GALA - REQUEST FOR AUCTION ITEM**

A letter dated August 19, 2009 was received by Council from LaHave Manor Corporation, requesting Council's provision of a donation of one hour of ice time as part of the organization's Annual Christmas Gala silent auction.

The letter noted that funds raised during the Gala event will be used to construct a Palliative Care

room at the ARC in Dayspring.

- 09-207** Moved by Councillor McInnis, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater approve the request for the donation of an hour of ice-time at the Bridgewater Memorial Arena, charged to the Grants to Organizations account as a non-budgeted expenditure, for the LaHave Manor Corporation's Annual Christmas Gala Auction. Motion Carried.

**CORRECTIONAL SERVICE OF CANADA - RESTORATIVE JUSTICE WEEK 2009 (NOVEMBER 15 - 22, 2009)**

Correspondence was received by Council from Correction Service of Canada requesting Council's consideration in proclaiming the week of November 15 to 22, 2009 as "Restorative Justice Week 2009". It was noted that this year's theme is "Communities Responding to Human Needs" which focuses on sharing the concrete learning and results that have come from the growing experience of practitioners and stakeholders in the application of a restorative justice approach and processes.

- 09-208** Moved by Councillor Hirtle, seconded by Councillor Bell that Town Council for the Town of Bridgewater proclaim November 15 - 22, 2009 as Restorative Justice Week 2009. Motion Carried.

**BRIDGEWATER BASEBALL ASSOCIATION - REQUEST FOR SPONSORSHIP - MOSQUITO "AA" ATLANTIC CANADIAN CHAMPIONSHIPS (SEPTEMBER 18 - 20, 2009)**

A letter was received by Council advising that the Bridgewater Baseball Association's Mosquito AA Team would be hosting the Mosquito AA Atlantic Canadian Championships on September 18 - 20. It was noted that over 90 visiting players would be coming to the town from Nova Scotia, New Brunswick, PEI, and Newfoundland, along with their parents and fans. It was noted that a game sponsorship of \$100 would provide recognition of the Town in the program and over the public address system.

- 09-209** Moved by Councillor McInnis, seconded by Deputy Mayor Walker that Town Council for the Town of Bridgewater approve sponsorship of a game (\$100) during the Mosquito "AA" Atlantic Canadian Championships being held September 18 - 20, 2009, and that this be charged to the Grants to Organizations account as a non-budgeted expenditure. Motion Carried.

**REPORT OF THE TOWN ENGINEER**

**MUNICIPAL WASTEWATER EFFLUENT STRATEGY**

Town Engineer Harland Wyand reviewed the letter received by Council from the Nova Scotia Department of Environment. The letter stated that the Canada-wide Strategy for the Management of Municipal Wastewater Effluent (MWE) was endorsed by the Canadian Council of Ministers of the Environment (CCME) in February. The Strategy sets out a harmonized framework to manage discharges from municipal wastewater systems across the country. Here in Nova Scotia, municipalities have been actively involved in consultation on the Strategy development through a Municipal/Provincial Joint Advisory Group (MIP JAG), formed in 2005 with municipal representation

through the Union of Nova Scotia Municipalities (UNSM) and the Association of Municipal Administrators of Nova Scotia (AMANS).

The key components of the MWWE Strategy include:

- Setting national performance standards for wastewater effluent to increase protection of human health and the environment; and
- Addressing issues related to governance regarding wastewater facility operation, effluent quality and quantity.

Application of these components will manage associated risk in a manner that provides uniformity and clarity to the wastewater sector. Municipal facilities may require upgrades in order to meet the Strategy requirements. Implementation timelines and deliverables are identified in the Strategy.

It was highlighted that, by February 2010 all municipal wastewater facilities would receive a risk ranking of high, medium or low. This will be based on several parameters such as discharge flow and effluent quality and will determine the timelines for compliance with the NPS.

#### **BUILDING PERMIT REPORTS - JULY AND AUGUST 2009**

Harland Wyand reviewed the Building Permit Reports for July and August 2009. Mr. Wyand noted that year to date amounts as of the end of August 2009 represented 131% of the same period in 2008.

#### **TENDER 09-12E - EMPIRE STREET WATER AND SEWER UPGRADE**

Councillor David Mitchell declared a Conflict of Interest as his house is on Empire Street, removed himself from the table, all discussion, and voting with respect to Tender 09-12E - Empire Street Water and Sewer Upgrade.

Harland Wyand, Town Engineer, advised that on September 2, 2009, the Town of Bridgewater had received three tenders for the Empire Street Phase I water and sewer upgrade between Pleasant Street and Queen Street. A total of \$553,000 was budgeted to complete Empire Street Phase I of the project (Pleasant Street to Queen Street). Of that amount the Town had budgeted \$275,000 toward the sanitary sewer replacement. The remaining \$278,000 is dedicated to the water main upgrade from the Public Service Commission (PSC) Capital Budget.

The low tender, Dexter Construction, submitted a price of \$255,922.40 (including HST) to complete both sewer and water work. The Town's cost for the sanitary sewer is \$69,286 (plus HST). In addition, street construction and earth work are to be equally cost shared between the Town and the PSC. The Town's portion of this cost is \$44,034 for a total project cost of \$113,305 (plus HST).

Several factors contributing to the project falling significantly under the Engineering Department's budget estimate are as follows: the job was estimated for water and sanitary to be done separately, in case the Town or the PSC were to complete their portion of the work without the other doing their part at the same time. Completing the project at the same time results in a significant savings in contractor mobilization and demobilization cost; the engineering budget estimate allowed for overlaying the entire street at an approximate cost of \$120,000 whereas the tender only allowed for patching of both trenches at a cost of \$46,800 because we have seen higher than normal costs

in recent tenders; and the engineering budget estimate included \$55,000 for rock removal, where as the tendered cost is only \$300.

Mr. Wyand advised that the Engineering Department recommended that the tender be awarded to the low tender, Dexter Construction Ltd., at a cost of \$255,922.40 including HST and the PSC portion of the water main.

In answer to a query from a member of Council, Mr. Wyand advised that the project should be completed within six months' time.

**09-210** Moved by Deputy Mayor Walker, seconded by Councillor McInnis that Town Council for the Town of Bridgewater endorse the recommendation of the Engineering Department and award Tender 09-12E - Empire Street Water and Sewer Upgrade to the low tenderer, Dexter Construction Ltd., at a cost of \$255,922.40 (including HST and the PSC portion of the water main). Motion Carried.

Councillor Mitchell returned to the table.

## **REPORTS AND RECOMMENDATIONS**

### **H1N1 UPDATE / PERSONNEL POLICIES / WORKFORCE MANAGEMENT PLAN**

Christina McCurdy, Strategic Initiatives Coordinator, reviewed the proposed Policies with respect to the H1N1 Pandemic.

Ms. McCurdy advised that Senior Management and the Town's Pandemic Planning Team had been working to develop a set of policies and plans in anticipation of an influenza pandemic this fall or winter. To date, the focus of this planning has been business continuity preparedness and staff management in the event that as much as 50% of the the Town's workforce is unable to work due to influenza related illness.

She stated that precedent, research and advice from a wide variety of sources had been taken into consideration, including the City of Toronto, Halifax Regional Municipality, Nova Scotia Health Promotion and Protection, Public Safety, Canadian Centre for Disease Control, Regional Emergency Measures Organization, South Shore Regional Health, Emergency Preparedness Canada and other regional and international bodies.

Ms. McCurdy reviewed the "Influenza Pandemic Personnel Policy" which outlined workforce management policies intended to ensure the health and safety of all Town personnel and to facilitate the management of staff and their employment concerns during an influenza pandemic. Further, she reviewed the "Influenza Pandemic Workforce Management Plan" which provided greater detail for managers and supervisors to enable them to answer employee questions related to the Influenza Pandemic Personnel Policy.

The speaker drew Council's attention to a needed amendment based on the most recent updates from the Nova Scotia Department of Health: the reference of 'not returning to work before 7

consecutive days', should be changed to "as long as symptoms last" and referring to the Nova Scotia Department of Health guidelines for absences related to H1N1.

**09-211** Moved by Deputy Mayor Walker, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater approve the Influenza Pandemic Personnel Policy, as outlined in Document 09-118B, and amending the reference to staying home *for 7 days* to *concur with NS Department of Health's guidelines*, and adopt as Policy for the Town of Bridgewater; and further that the Influenza Pandemic Workforce Management Plan be accepted as the standard for handling H1N1-related staff inquiries and managing actual situations affecting business units within the Town of Bridgewater. Motion Carried.

**MANAGEMENT AGREEMENT - NAUSS TIM-BR MART LUMBERJACKS JUNIOR "A" HOCKEY CLUB - BEVERAGE SERVICE AT THE BRIDGEWATER MEMORIAL ARENA**

Deputy Mayor David Walker declared a Conflict of Interest due to being on the Executive of the Nauss Tim-Br Mart Lumberjacks, removed himself from the table, all discussion, and voting with respect to the Management Agreement for beverage service at the Bridgewater Memorial Arena.

A memo dated August 6, 2009 was received by Council from the Parks, Recreation & Culture Commission advising that, at the August 5, 2009 meeting of the Parks, Recreation and Culture Commission, a Management Agreement with the Bridgewater Nauss TIM-BR MART Lumberjacks Junior "A" Hockey Club for a beverage service at the Bridgewater Memorial Arena was discussed. At that time, a motion was approved recommending that Town Council enter into a management agreement with the Bridgewater Nauss TIM-BR MART Lumberjacks Junior "A" Hockey Club for a beverage service for the Bridgewater Memorial Arena on a cost recovery basis over the term of the agreement.

Council requested that the agreement be perused by the Chief Administrative Officer to ensure all matters are in order before the execution of the agreement.

**09-212** Moved by Councillor Mitchell, seconded by Councillor Hirtle that Town Council for the Town of Bridgewater endorse the recommendation of the Parks, Recreation & Culture Commission and execute a Management Agreement between the Town and the Nauss Tim-Br Mart Lumberjacks Junior "A" Hockey Club for beverage service at the Bridgewater Memorial Arena. Motion Carried.

Deputy Mayor Walker returned to the table.

**BUSINESS ARISING & UNFINISHED BUSINESS**

**SECOND AND FINAL READING - AMENDMENT TO CHAPTER 37 - BUILDING CODE BYLAW - PERMIT FEES**

Amendments to Chapter 37 - Part 3 - Permit Fees were presented for Council's consideration as a result of Council's direction to staff, by resolution on June 8, 2009, to amend the fees. First reading of the amendments to Chapter 37 was approved at the August 10, 2009 Town Council

meeting.

**09-213** Moved by Councillor Hirtle, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater approve the second reading of the amendment to Chapter 37 - Building Code By-law - "Part 3 - Permit Fees" as follows:

3.1 The fees for a building permits required under this by-law shall be ~~21 percent of the estimate value of the proposed building or Ten Dollars (\$10.00), whichever is greater~~ in accordance with the following Building Fees Schedule:

<b>BUILDING FEE SCHEDULE</b>	
APPLICATION	FEE
Building Permit (Single & Multi-Section Manufactured Homes on Surface Mount Foundations only)	<ul style="list-style-type: none"> <li>• \$2.10 per \$1,000 of total project value **</li> <li>• Minimum \$25 Fee (for projects under \$8,500)</li> </ul>
Building Permit (All Other Construction Types)	<ul style="list-style-type: none"> <li>• \$3.00 per \$1,000 of total project value **</li> <li>• Minimum \$25 Fee (for projects under \$8,500)</li> </ul>
Occupancy Permit	<ul style="list-style-type: none"> <li>• This inspection is included within the fee of a valid Building Permit.</li> <li>• If no Building Permit is in place or has expired, a \$50 Fee will apply for this inspection.</li> </ul>
Demolition Permit	<ul style="list-style-type: none"> <li>• \$3.00 per \$1,000 of total project value***</li> <li>• Minimum \$25 Fee (for projects under \$8,500)</li> <li>• Contact information sent to Lunenburg Regional Community Recycling Centre. Proof of proper disposal receipt required.</li> </ul>
Permit Renewal	\$25
Refund Provisions	<ul style="list-style-type: none"> <li>• Application for Refund to be completed.</li> <li>• Permit revoked or abandoned before work commenced: \$25 retained - balance refunded.</li> <li>• Permit revoked or abandoned after work commenced: No Refund.</li> </ul>
<p>** Permit Fee calculation based on total project value not including land or taxes.</p> <p>*** For all demolition types. Permit Fee calculation based on total project value no including land, taxes, or disposal fees.</p>	

and adopt as by-law for the Town of Bridgewater; and authorize the Chief Administrative Officer/Clerk to publish all public notices pursuant to Section 168 of

the *Municipal Government Act*. Motion Carried.

## **NEW BUSINESS**

### **GRANTS TO ORGANIZATIONS POLICY**

Ken Smith, Chief Administrative Officer, reviewed a memo dated September 3, 2009, noting that periodically, during our annual budget process, Council Members had expressed the desire to undertake a review of the current policy on Grants to Organizations. Mr. Smith noted that he requested the Town's Strategic Initiatives Coordinator, Ms. Christina McCurdy, to review the topic and to prepare a preliminary report. The purpose of the preliminary report was to ensure that the ground work in reviewing a policy on this topic had been covered and the report can be referenced now or in the future. Mr. Smith stated that the missing component of the report was direction from Council as to what parts of the current policy they were not satisfied with and essentially, how structured they wish the policy to be.

Members expressed concerns regarding grants being viewed as 'operating' grants which are given each year and depended on for the operation of organizations. It was noted that a significant portion of monies earmarked for grants should be set aside for capital grants.

**09-214** Moved by Deputy Mayor Walker, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater direct staff to prepare a draft Grants to Organizations Policy for future consideration, including the purpose of grants being primarily for capital purposes, and to a lesser degree, used as operating grants depending on circumstances presented. Motion Carried.

## **SUNDRY**

### **SHIPYARDS LANDING - ELECTRICAL NEEDS (DEPUTY MAYOR WALKER)**

An e-mail dated August 10, 2009, from Deputy Mayor David Walker expressed concerns regarding the lack of electrical power at Shipyards Landing. He noted that at the recent Canada Day festivities, a number of vendors had to utilize generators, which make noise and give off fumes. Considering the Town's Sustainability Initiative, Council should do what is possible to eliminate the need for portable generators. Deputy Mayor Walker indicated his desire to have a report which would outline the electrical requirements at Shipyards Landing so that costs could be considered in the 2010-2011 budget deliberations.

**09-215** Moved by Deputy Mayor Walker, seconded by Councillor Hirtle that Town Council for the Town of Bridgewater request Parks, Recreation & Culture staff to determine the current and future electrical needs for Shipyards Landing and provide a report to Council for consideration for inclusion in the 2010/2011 budget. Motion Carried.

## **RECOGNITION PLAQUES**

Deputy Mayor Walker noted that he had been in attendance at several functions of late

representing Council, which had brought forward his desire to have recognition plaques available for such events for presentation.

**09-216** Moved by Deputy Mayor Walker, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater direct staff to prepare a report on the matter of recognition of special occasions. Motion Carried.

### **ADJOURNMENT**

**09-217** Moved by Councillor McInnis, seconded by Councillor Hirtle that the September 14, 2009 Town Council meeting hereby be adjourned. (Time: 7:45 p.m.)

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Sandra Porter-Lowe, Executive Assistant

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Carroll W. Publicover, Mayor