

**MINUTES  
TOWN COUNCIL  
June 27, 2011**

Minutes of a meeting of Town Council for the Town of Bridgewater, held in the Council Chambers of Town Hall, 60 Pleasant Street, Bridgewater, Nova Scotia on Monday, June 27, 2011, commencing at 6:00 p.m., with Mayor Carroll Publicover presiding. Those in attendance: Deputy Mayor David Walker; Councillors Jim Bell, Patrick Hirtle, Bill McInnis, David Mitchell, and Greg Ritcey. Also in attendance were Ken Smith, Chief Administrative Officer; Harland Wyand, Town Engineer; Eric Shaw; Director of Planning; Dawn Keizer, Director of Finance; Carol Pickings-Anthony, Director of Parks, Recreation & Culture; Nick Brown, Development Officer; and Sandra Porter-Lowe, Executive Assistant.

**ADDITIONS / DELETIONS TO AGENDA**

**11-125** Moved by Councillor Mitchell, seconded by Councillor Ritcey that Town Council for the Town of Bridgewater accept the June 27, 2011 Town Council meeting agenda as circulated. Motion Carried.

**ANNOUNCEMENTS**

Mayor Publicover reminded the public that the Planning Department and Planning Review Advisory Committee (PRAC) would be hosting its second public consultation event, with respect to the ongoing Planning Review process, on Wednesday, June 29, 2011, at 6:30PM at the Days Inn Hotel (50 North Street). This important Open House event will be an opportunity for the community to provide feedback on new draft Vision and Objective Statements for the Town's Municipal Planning Strategy.

Mayor Carroll Publicover gave an overview of some of the events in which he and other members of Council had participated since the last public meeting of Council.

On June 14, Mayor Publicover attended the Lunenburg County Community Health Board's Annual General Meeting. Although unable to attend the meeting, the Mayor provided input to the Lunenburg Queens Recreation Coordinators / Directors Association with respect to the proposed Healthy Eating Policy. On June 17<sup>th</sup>, the Mayor attended the Grand Opening of the Visitor Information Centre, along with other members of Council, and also attended the launch of two new wines for Petite Riviere Vineyard. Mayor Publicover attended a JobsHere presentation by the Nova Scotia Department of Economic Development on June 24<sup>th</sup> and later attended Bridgewater High School's Prom and Grand March. Mayor Publicover placed the first ribbon to kick off the 3<sup>rd</sup> Annual Yellow Ribbon Campaign on the 27<sup>th</sup> of June.

Deputy Mayor Walker attended the BDA's AGM on June 23<sup>rd</sup>. He noted that Michele Crouse had taken on the role of Chair for this organization, replacing Darren Lipsett.

Councillor Greg Ritcey represented Council at the Autism Centre Society's "Walk the Walk for

Autism” event on June 18. On June 23<sup>rd</sup> Councillor Ritcey attended the Scooter Safety Clinic at Bridgewater Pharmasave. Councillor Ritcey also noted his attendance at the Firemen’s Fair, the opening of the Wile Carding Mill, and Fun Day at the DesBrisay Museum.

Councillor David Mitchell represented Council at the June 18<sup>th</sup> Michelin Health and Safety Fair. Councillor Mitchell also attended the 4<sup>th</sup> Annual United Way Picnic featuring talented youth from the area and in support of the United Way Lunenburg County.

## **PRESENTATIONS**

### **ACHIEVEMENT AWARDS**

Mayor Publicover presented Achievement Awards to teams and individuals in recognition of accomplishments in various sports events. Medallions were presented to Jasmine Levesque (2011 NS STARSkate pre-preliminary Champion), Sophie Church (2010 Provincial Summer 15-16 50 meter Butterfly), Ben Church (2010 NS All Star Summer Swim Team) and Michaela Sabeau (2011 NSSAF Junior 80 metre Hurdles and High Jump Champion). Plaques were presented to members of Bridgewater Chill who competed and won the 2011 Nova Scotia Tier 1 Girls Under 14 volleyball championships and also competed in the Eastern Canadians championships; and to representatives of the Bridgewater Barracudas Swim Club who competed in and won the Boys 15-18 20-metre freestyle relay.

## **DELEGATION(S)**

### **TODD SLAUNWHITE AND MELISSA MANSFIELD, YMCA**

Todd Slaunwhite and Melissa Mansfield appeared before Council to bring Council up to date regarding the YMCA’s Strategic Plan for 2011/2012.

Ms. Mansfield briefly outlined the four main components of the YMCA’s Strategic Plan. The first item is ‘Communications’ as it has been determined that there is a lack of knowledge as to how many programs the YMCA offers. Many people view the YMCA as ‘just a gym’. She clarified that the YMCA is a charitable organization and an awareness campaign is being developed so that people understand the broader scope of the YMCA, and to ensure staff and the Board become ambassadors to assist in this initiative. The second component is that of ‘philanthropy’. She stated that a change of thinking is required around fundraising. The YMCA, as a charitable organization, needs to establish criteria for fundraising and financial assistance and engage partners in this endeavor so that the YMCA is recognized as an organization involved in philanthropic activities. The third item in the Strategic Plan is ‘partnership development’ which is needed in order to position the YMCA to grow and diversify. Growth will be recognized as the YMCA develops new partnerships. The fourth, but the priority component of the Plan, is ‘program and facility development’ which will see continued growth and focus on childcare and more programs for the youth in the community.

Mayor Publicover thanked the presenters for the informative review of the YMCA's Strategic Plan. He congratulated Mr. Slaunwhite, as the new Chair of the Board of the YMCA.

## **PLANNING ITEMS**

### **PROPOSED DEVELOPMENT AGREEMENT - 3051754 NOVA SCOTIA LTD. - 376 GLEN ALLAN DRIVE**

Director of Planning Eric Shaw advised the application before Council was an extremely straight-forward and basic application, proposing a semi-detached dwelling on 376 Glen Allan Drive. Since this was a straight-forward application, and the application fulfilled all criteria, the Planner advised he did not need to make a detailed Powerpoint presentation to Council.

Mr. Shaw did note that no landscaping concept had been submitted with the application; however, it was assumed that the proposed landscaping would be similar to the adjacent semi-detached dwelling units, which were built by the same developer in recent years. The Development Agreement for these lots requires a minimum of 50% of the front yards for each unit to be maintained as landscaped open space. Staff will require some additional information on the developer's intentions with respect to the proposed landscaping concept for the proposed development.

In closing, the Planner recommended that Council consider this request for a Development Agreement on the property at 376 Glen Allan Drive by approving a motion scheduling a Public Participation Meeting (PPM). Upon completion of the PPM, staff will report back to Council with public feedback regarding the proposal. In addition, a draft Development Agreement will be submitted for consideration at that time.

**11-126** Moved by Deputy Mayor Walker, seconded by Councillor Hirtle that Town Council for the Town of Bridgewater refer the application to enter into a Development Agreement in accordance with Document 11-145 to a Public Participation Meeting to be held in the Town Hall at 6:00PM on July 13, 2011, and authorize staff to carry out the necessary advertising. Motion Carried.

## **REPORT OF THE TOWN ENGINEER**

### **BUILDING PERMIT REPORT - MAY 2011**

Harland Wyand, Town Engineer, reviewed the Building Permit Report for May 2011. The total value of permits issued during the month of May was approximately \$1.5 million, representing 46% of the value of permits issued during May of 2010. The year-to-date value of permits (January - May, 2011) is 70% of the same period last year.

## **REPORTS AND RECOMMENDATIONS**

### **RECOMMENDATION OF THE HERITAGE ADVISORY COMMITTEE - HERITAGE PROPERTY DEREGISTRATION (1153 KING STREET - RIVERVIEW COMMUNITY CENTRE)**

Council received a recommendation from the Heritage Advisory Committee (HAC) regarding the application to deregister 1153 King Street as a Heritage property. A Public Hearing will be held on July 11, 2011, and it was hoped that members of the public or interested parties would provide input regarding the matter.

In explaining the HAC's recommendation, Councillor Patrick Hirtle said that the committee took a tour of the site. He noted that, from a heritage preservation point of view, several architectural elements were still intact today which defined the building's heritage elements. Councillor Hirtle noted that, under ideal circumstances, it would be good to meet with the prospective buyers to see what changes were planned.

Jason Knickle, speaking on behalf of the Kinsmen Club, said that he respected the recommendation of the HAC; however, the sale of the building was important to the survival of the Kinsmen Club. He further noted that the prospective buyers would be happy to speak to Council.

Members requested that staff arrange to have stakeholders attend the next Briefing Session. Further, Mayor Publicover encouraged members of the public to provide input regarding their thoughts regarding the Riverview Community Centre and its place in the heritage and history of the Town of Bridgewater.

### **RECOMMENDATION OF THE HERITAGE ADVISORY COMMITTEE - CITIZEN APPOINTMENT**

A memo dated June 14, 2011 was received by Council from the Heritage Advisory Committee recommending the appointment of Brian Tennyson to the Heritage Advisory Committee.

**11-127** Moved by Councillor Hirtle, seconded by Councillor Ritcey that Town Council for the Town of Bridgewater endorse the recommendation of the Heritage Advisory Committee and appoint Brian Tennyson to serve on the Heritage Advisory Committee, effective immediately, for a term ending March 31, 2013. Motion Carried.

### **RECOMMENDATION OF THE DIRECTOR OF FINANCE - 2011-12 AMORTIZATION BUDGET**

A memo dated June 14, 2011 was received by Council from Director of Finance Dawn Keizer. Ms. Keizer explained that, starting in the 2009-10 fiscal year, the Town was required to comply with Section 3150 of the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants (CICA) with respect to Tangible Capital Assets. Section 3150 requires that tangible capital assets be amortized as an expense over their useful lives. Although amortization is recorded as an expense, Service Nova Scotia and Municipal Relations does not

require that it be funded by the tax rate.

Amortization was included in the proposed budget book on page 8 but it was inadvertently omitted from the budget resolution. The estimated amortization for 2011-12 must be approved by Council in order to be included in the Statement of Estimates, which is due to Service Nova Scotia and Municipal Relations by the end of September. Amortization for 2011-12 is estimated at \$3,213,000 and it is recommended that Council approve the 2011-12 amortization budget of \$3,213,000.

**11-128** Moved by Councillor Mitchell, seconded by Councillor Hirtle that Town Council for the Town of Bridgewater endorse the recommendation of the Director of Finance and approve the 2011-12 amortization budget of \$3,213,000. Motion Carried.

#### **TENDER 11-06P - POLICE SPEC VEHICLES**

A memo dated June 17, 2011 was received by Council from Police Chief Brent Crowhurst advising that three tenders had been received for Tender 11-06P - Police Spec Vehicles (two 2011 or 2012 police vehicles).

Chief Crowhurst recommended that Town Council authorize the purchase of two 2011 Dodge Chargers from Dartmouth Motors LP at a cost of \$57,534.50 (including taxes). The actual cost to the Town after the tax rebate would be \$52,174.29.

Further, he noted that receipt of the vehicles can take place within 7 days of approval of award. This will be beneficial to the Police Services as one of our vehicles is currently in a bad state.

Members discussed the small difference in price between the lowest and next lowest bidders. It was noted that the second lowest tender was a local business. The Town does not have a local preference policy in place. Further, the tender specified either two 2011 or 2012 police vehicles so the bids (one for 2011 vehicles, and one for 2012 vehicles) must be seen as having met the specifications.

**11-129** Moved by Deputy Mayor Walker, seconded by Councillor Mitchell that Town Council for the Town of Bridgewater endorse the recommendation of the Chief of Police and award Tender 11-06P - Police Spec Vehicles to Dartmouth Motors LP at a cost of \$57,534.50 (including taxes). Those in favour: Mayor Publicover; Deputy Mayor Walker; Councillors McInnis, Ritcey, Hirtle and Mitchell. Against: Councillor Bell. Motion Carried.

It was requested that staff secure by-laws from CBRM and Kentville regarding a Local Preference Policy so that Council could review the possible advantages or disadvantages of implementing such a by-law or policy.

## **BUSINESS ARISING & UNFINISHED BUSINESS**

### **COMMITTEE REVIEW IMPLEMENTATION UPDATE - HERITAGE ADVISORY COMMITTEE**

Amy Wamboldt, Strategic Initiatives Coordinator, advised that, as a follow-up to the 2008 Review of Town Committees and Commissions, the Action Plan relating to the Heritage Advisory Committee has been fully implemented. The proposed Terms of Reference before Council for approval outlines how the Heritage Advisory Committee would operate, and provided a more streamlined process for the committee to operate under in the future.

Ms. Wamboldt advised that staff recommended Council's review and approval of the proposed *Bridgewater Heritage Advisory Committee Terms of Reference*.

**11-130** Moved by Councillor Hirtle, seconded by Councillor Ritcey that Town Council for the Town of Bridgewater approve the Bridgewater Heritage Advisory Committee Terms of Reference as outlined in Document 11-144. Motion Carried.

### **SUNDRY**

Mayor Publicover read the Town's recently-approved *Code of Conduct for Elected Municipal Officials*. Each member of Council signed a document indicating their support of the *Code*.

The Code of Conduct will be posted in Town Hall, as well as on the Town's website.

### **ADJOURNMENT**

**11-131** Moved by Councillor Mitchell, seconded by Councillor Ritcey that the June 13, 2011 Town Council meeting hereby be adjourned. (Time: 7:10 p.m.)

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Sandra Porter-Lowe, Executive Assistant

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Carroll W. Publicover, Mayor