

Position Description



Title: Labourer (Parks)	PANS <input type="checkbox"/>	CUPE <input checked="" type="checkbox"/>	Non-Union <input type="checkbox"/>
Department: Parks Recreation & Culture Reports to: Facility Manager			
Status: <input type="checkbox"/> Permanent	<input checked="" type="checkbox"/> Seasonal	<input type="checkbox"/> Summer	<input type="checkbox"/> Term
<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Casual	

Position Summary: Responsible for the upkeep and maintenance of all properties of the Department, including but not limited to parks and green spaces, facilities, equipment, and grounds of facilities.

Responsibilities:

- Maintains park lands and green spaces by completing a variety of tasks, including but not limited to mowing, trimming, garbage collection and abatement, etc.;
- Maintains facilities by completing a variety of tasks, including but not limited to cleaning, painting, organizing storage sheds, etc.;
- Maintains parks equipment by completing a variety of tasks, including but not limited to completing oil changes, sharpening blades, completing small mechanical repairs, etc.;
- Assists with special events by completing a variety of tasks, including but not limited to collection of supplies, set-up, clean-up/tear-down, coordination of activities and resources, etc.;
- Participates in training as directed by the Facility Manager or the Director;
- May be required to assist other Town departments in the event of higher than normal workloads or emergencies at the direction of the Facility Manager.
- Demonstrates a commitment to safety in the performance of all duties and tasks;
- All other duties as assigned.

Supervision: Some supervisory duties may be required.

Working Conditions: Based from the Bridgewater Memorial Arena, Summer hours (May, June, July and August) 7:30 am to 4:00pm(40 hours per week; ½ hour lunch). May be required to work on weekends, evenings and during holidays. The incumbent will also be required to work out of doors on a regular basis. Please refer to the CUPE collective agreement for complete information on the agreed upon working conditions for this position.

Qualifications: High School diploma or equivalent; certification in Standard or Emergency First Aid, CPR and WHMIS. A valid Nova Scotia Driver’s License is required. Previous experience working in athletic facilities and parkland maintenance is considered an asset.

Essential Skills:

Ability to work effectively as a part of a team;

Basic knowledge of carpentry, electronics, and/or mechanics is beneficial;

Ability to safely operate equipment associated with parks and green space maintenance;

Ability to perform the physical demands of the position including but limited to lifting, standing for extended periods, bending/crouching, etc.

<p>Approved by: Name: _____ Title: _____ Date: _____</p>
<p>Signature of Incumbent: _____ Date: _____</p>